



Environmental Planner

At Horrocks, we believe the best work comes from companies with values, that our people are our greatest resource, and that we have a responsibility to the communities where we work. As an Environmental Planner, you will work with a team to prepare National Environmental Policy Act (NEPA) and other environmental documentation for transportation and other infrastructure projects.

Responsibilities, Expectations, and Duties:

- Prepare and review NEPA and other environmental documents
- Assist staff with field studies, collecting and organizing data
- Prepare technical reports and environmental analyses
- Coordinate with state and federal government agencies
- Participate in public and stakeholder outreach
- Assist in project management tasks, including developing and managing scope, budgets, schedules, and quality of service

Qualifications, Skills, and Competencies:

- Bachelor's degree or master's degree in environmental science or related field
- 3-4+ years of experience serving in similar role(s)
- Strong communication and technical writing skills
- Knowledge of federal/state environmental regulations
- Experience in Microsoft Office Suite
- Experience in geospatial analysis and mapping (ArcGIS) (preferred)
- Ability to read and understand engineering plans and technical reports
- Ability to work both individually and collaboratively as part of a team
- Ability to prioritize and track tasks across multiple projects
- Experience managing small and large projects, including maintaining budgets, schedules, and quality of service (preferred)
- Ability and willingness to perform field tasks in varying weather and terrain conditions
- Ability to travel, as needed, and be flexible with changes in work schedule
- Desire and ability to learn new skills

At Horrocks, you can expect a competitive base salary and award-winning benefits. Including, but not limited to:

- Medical, dental, vision, life, and disability insurance
- Generous paid time off

- 401(k), with no vesting period
- Professional development opportunities including in-house training
- Paid professional organization membership and professional licensure
- Company activities and events

Horrocks is committed to finding the right person and empowering women and minorities to be successful and advance in the company. We encourage you to apply.